

Evaluators should take care to ensure they evaluate the applications based on information that is provided by the applicant. Applications will be reviewed solely on what is presented within the grant application cover page, projective narrative, work plan, and budget justification. Please do not make inferences or speculate.

**CONFLICT OF INTEREST**

Personal financial gain and private benefit to staff of DHS is prohibited. If an evaluator has a conflict of interest, they will not evaluate the grant applicant and shall recuse themselves from the review of that particular grant.

<b>Applicant:</b>		
<b>Evaluator:</b>		
<b>Date:</b>		
<b>Scoring</b>	<b>Maximum Points</b>	<b>Points Awarded</b>
<b>Description of the QSP Agency Development Project Plan</b>	<b>30</b>	
Applicant provided an overview of the project plan that summarizes the: <ul style="list-style-type: none"> <li>• Need for the grant funds.</li> <li>• Development within the four-month timeframe expected in the grant description.</li> <li>• Description of the how the funds be utilized.</li> <li>• Target date for operation as a QSP agency.</li> <li>• QSP agency marketing plans.</li> </ul> Comments:		

<p><b>Identification of the county or counties the agency will provide services in as a QSP agency?</b></p>	<p><b>5</b></p>	
<ul style="list-style-type: none"> <li>• Does the applicant identify county or counties where they plan to provide services?</li> </ul> <p>Comments:</p>		
<p><b>Services:</b>  <b>Applicant must describe their plan to provide Medicaid State Plan- Personal Care and at least two of the required services to be considered for the points.</b></p>	<p><b>20</b></p>	
<ul style="list-style-type: none"> <li>• Applicant identifies at least two of the required services to be provided through their QSP agency.</li> <li>• Applicant identifies that they will enroll to provide Medicaid State Plan-Personal Care through their QSP agency Services.</li> </ul> <p>Comments:</p>		
<p><b>Staffing Plan</b></p>	<p><b>5</b></p>	
<p>Applicant identifies the anticipated number of employees in the QSP agency.</p> <p>Comments:</p>		

<b>Marketing Plan</b>	<b>10</b>	
Applicant identifies a reasonable plan for making the public aware that their agency is available to provide community-based services as a QSP.  Comments:		
<b>Project Implementation</b>	<b>5</b>	
Applicant identifies the staff that will be responsible for the project implementation.  Comments:		
<b>Budget and Justification</b>	<b>25</b>	
<ul style="list-style-type: none"> <li>• Applicant provides a line item budget for the project using the template provided.</li> </ul> <p>All budget items are clearly present (using the template provided).</p> <ul style="list-style-type: none"> <li>• Applicant provides explanation to justify expenses on the budget.</li> </ul> <p>Comments:</p>		
<b>Priority Consideration</b>	<b>Up to 20 points</b>	
QSP agencies that are willing to provide these services and demonstrate the knowledge and ability to serve individuals with behavioral health, significant medical and/or supervision needs, including overnight needs, and/or the need for intermittent on-call services will be given priority in the application process.	If the grant applicant meets all requirements, the application is eligible to receive up to an additional 20 points for a plan to provide these services and demonstrate the knowledge and ability to serve individuals with behavioral health, significant medical and/or supervision needs, including overnight needs, and/or the need for intermittent on-call services.	
<b>Total</b>	<b>Possible Points 100 and up to 20 priority points.</b>	<b>Points Awarded</b>